1) The instructor was knowledgeable about the subject matter.
   a) Strongly Agree  b) Agree  c) Neutral  d) Disagree  e) Strongly Disagree
   26  22

2) The instructor was organized and prepared.
   a) Strongly Agree  b) Agree  c) Neutral  d) Disagree  e) Strongly Disagree
   28  19  1

3) The instructor’s presentation and organization styles made the workshop helpful.
   a) Strongly Agree  b) Agree  c) Neutral  d) Disagree  e) Strongly Disagree
   22  23  3

4) The format of the workshop was conducive to learning the fundamentals of the topic.
   a) Strongly Agree  b) Agree  c) Neutral  d) Disagree  e) Strongly Disagree
   25  22  1

5) The overall quality of the workshop, including content and materials, was high (independent of the instructor’s teaching).
   a) Strongly Agree  b) Agree  c) Neutral  d) Disagree  e) Strongly Disagree
   22  24  2

6) For me, the level of the workshop was about right.
   a) Strongly Agree  b) Agree  c) Neutral  d) Disagree  e) Strongly Disagree
   17  22  8

7) The workshop was a valuable use of my time.
   a) Strongly Agree  b) Agree  c) Neutral  d) Disagree  e) Strongly Disagree
   22  22  4
8) Which aspects of the workshop were the most valuable?
   - Applying what we learned immediately after learning it.
   - Having ability to work through pre-prepared spreadsheets; graphing, formulas.
   - Going through examples.
   - Learning the formulas.
   - Having problems and different skills to practice and go through, with Steve’s help to go through them afterwards.
   - The workbooks where we tried to do things on our own without step by step instructions were the most helpful.
   - Steve kept a good pace through the class. The assistants were very helpful. The examples for each topic really helped.
   - All of it. I am not familiar with excel.
   - Creating your own charts. Hands on working out of data sets.
   - Keyboard shortcuts – practice examples – naming/sorting functions.
   - Being able to work at own pace and ask assistants questions while still listening to the main discussion for useful tips.
   - Basic excel, excel shortcuts.
   - Good
   - Re-learning simple stuff
   - Examples on projectors. Step by step explanations.
   - Graphs and using calculations.
   - Formulas within excel.
   - Use of formulas and graphs.
   - Functions and shortcuts.
   - Shortcuts!
   - Learning the shortcuts and tips for excel work.
   - Refreshing use of program, seeing new tools.
   - Tricks, examples. Work along with instructor.
   - The shortcuts.
   - Review of formulas – using formulas for data set as a whole.
   - The shortcut keys, time to "play" with the programs, formulas.
   - The exercises were helpful in applying the tools that we were shown.
   - Calculations and shortcuts and how to make and format graphs.
   - Going back through the basics was super helpful. Also learning keyboard shortcuts.
   - All the shortcuts and simple layout review (new version of excel). Having helpers walking around.
   - There were many practical exercises. I learned many new things.
   - The shortcut keys.
   - Some functions that I didn’t know before. Review.
   - Graphing tools, also it was a nice general refresher.
   - The formulas section was very useful.
   - Problem worksheets where students could try out various tasks while instructors and assistants were available to help.
   - Availability of helpers; well designed practice questions.
   - Examples and sample material.

9) Which aspects were the least valuable?
   - Formatting
   - Graphs
   - It’s a dry subject, and computer room is warm = sleepy.
   - Shortcuts that I will forget.
The trouble shooting and the beginning averaging/sum was pretty self explanatory.
Details were hard to see on overhead projection.
The very beginning and data entry.
Formatting
Formatting, but it’s necessary.
Formatting (bold, italics, etc.)
Shortcuts that only pertain to Windows version.
I think all had some value.
Formatting a table (colors, text, etc.)
Graphs and charts – but may be more useful in the future.
Some computer glitches and discrepancies between excel 07 and older versions and using excel on a PC vs. a Mac took time to resolve and hindered the flow of the workshop.
Formatting, because I already knew most formatting.
The super basic stuff like opening a new sheet or navigating a worksheet wasn’t so helpful for me since I was already familiar with excel.
All very valuable to me.
Super simple stuff.
Everything was useful, but the pace was a little slow. I think that actually it was probably good for those who have not used it. We were able to move on which was good.
Some technical errors with excel.
Beginning workshop almost needs to be broken into two workshops. Those who are brand new and those who have some prior knowledge.
Can’t think of any.

10) What suggestions do you have for improving the workshop?
- Smaller groups.
- Air conditioning?
- List of where to get more info: help additional tutorials.
- Maybe 1 or 2 more assistants to help students having trouble.
- Is this all the same for MACs?
- Thought it worked well! There is not easier way to get across this kind of info.
  Thanks!
- I got lost once and it was difficult to catch up with the group.
- Show key parts for inserting axises/data on graph.
- Make it a little shorter.
- Instructor needs to talk louder.
- Include alternative usage for Mac (in reference while directing to a particular function within the program).
- Graphing is always good.
- More basic practice problems before getting into complex problems.
- Give PhD students updated versions of excel so that they can teach us how to use it.
- Make it more interactive.
- Make sure workbook answers are completed on newest version of excel.
- Ideally not start the workshop with new operating system or software upgrades.
- More practice beforehand might resolve some of the technical issues and enable deeper exploration of topics.
- Move a little quicker.
- Some aspects of materials weren’t very clear (averages with rainfall).
  Assignments should be clearer as to what calculation for specific data.
- I thought the workshop was great as is!
• Maybe increasing the amount of sessions to 3 instead of 2.
• Possibly including explanation of steps written out as a document with the workshop materials.

11) Any additional comments?
• Very helpful.
• It went a little fast at times and I had to catch up. But it helped that there were assistants walking around to help.
• I am a novice excel user and this was very helpful.
• Great instructor.
• Charting was kind of broken – hope to get update in intermediate workshop.
• Necessary workshop.
• Good refresher.
• Pace was good for beginners.
• Thanks for the review.
• Instructor was unfamiliar with excel 2010.
• Yay Excel!
• I enjoyed the review.
• Useful knowledge.
• The workshop covered the basics and was good at getting familiar with the excel layout.
• Don’t jump around between data sets so much.
• Steve was very clear in his explanations, obviously very handy with excel.